



POLICE LIEUTENANT

CITY OF GREER, SC

Are you seeking an exciting new career opportunity where you can make a real difference in shaping the future of a growing community and positively impact the lives of others? The City of Greer is looking for an experienced and community-engaged professional to exercise proven leadership for their Police Department.



THE COMMUNITY

One of South Carolina's fastest-growing cities, Greer is located in the foothills of the Blue Ridge Mountains in Upstate, SC — in the heart of the state's bustling Upstate region with easy access to interstate highways, an international airport and commercial rail service to the Port of Charleston.

Spanning more than 23 square miles, Greer's population is estimated to be over 50,000. Greer's northern city limits offer outdoor recreation at Lakes Robinson and Cunningham, while the city's southern boundary includes a major transportation corridor with Interstate 85 and the Greenville-Spartanburg International Airport, as well as BMW's only United States manufacturing facility. The City of Greer is located between Spartanburg and Greenville and is the center of the Charlotte/Atlanta market. Greer's residential growth into the foreseeable future offers the City exciting opportunities to expand services to an already vibrant community.

Two major healthcare systems, each with a state-of-the-art cancer center, have campuses in the city.

Greer's Central Business District, also known as Greer Station, includes two first-class municipal facilities. A two-story Police and Court Complex anchors the west boundary of Greer Station, while a three-story Greer City Hall and 12-acre City Park are just two blocks to the east. City Hall includes an entire floor dedicated to public space, with a 4,500-square-foot events hall available for conventions, receptions, and galas.

The CenterG Project broke ground in 2019 and replaced aging infrastructure and brought new street designs, curb and gutter, lighting, furniture and landscaping to the central business district. Downtown Greer has evolved into a destination for dining and unique shopping opportunities. Most recently, the ForGreer initiative was approved; a \$100 million project which includes a state of the art public safety training facility with an indoor 50 yard range and the ability to shoot 270 degrees.

Highway 29 extends from Greenville to Spartanburg and passes just north of Greer's main business district. However, you will find nearly anything you may need on that stretch of highway in Greer. From fast food and fine dining to charming boutiques and chain department stores, it is a vibrant commercial corridor that helps the city continually break annual gross retail sales records.

In addition to the BMW manufacturing plant, Greer is the longtime home of the North American Headquarters for Michelin North America and Mitsubishi Polyester Inc. South Carolina Ports opened its Inland Port at Greer in 2013, just the second facility of its kind on the East Coast.

In 1990, Greer's population was just over 10,000. That number topped 25,000 in 2010 and is today home to over 50,000 residents. The Greer Community is following its community master plan that contains strategies to handle the population and commercial growth expected over the next 15 years.

CITY OF GREER GOVERNMENT

Greer City Council acts as the legislative branch of the city government, as well as its policy-making body. The council also looks to the city's goals, major projects and infrastructure improvements ranging from community growth to land use to finances and strategic planning.

Individual council members serve four-year terms and are elected by residents of the districts in which they live and represent. The exception is the mayor, who is elected at-large (by all residents) to serve a four-year term and presides over Greer City Council meetings. A mayor pro tempore is elected by council to serve the mayor's role in his or her absence.

The Council appoints a City Administrator to oversee the City's day to day operations and the City's budget of over \$50 million.



Greer Police Headquarters



Police and Fire Training Center (under construction)

GREER POLICE DEPARTMENT

The Greer Police Department is committed to providing quality services in partnership with the community to ensure safe and secure neighborhoods. The Department uses a community policing and problem oriented policing approach to addressing crime issues and preventing crime. The Department offers numerous services to advocate for a safe community such as crime analysis, victim services, school resource officers, emergency response team, crisis negotiations team, community outreach, K9 team, traffic team, a drug enforcement team, and a drone team. Greer Police Department has a public safety telecommunications center that dispatches Greer Police as well as five fire departments. Greer PD is authorized for 105 employees with 75 of those being sworn. The Greer Police Department budget for Fiscal Year 25/26 is over \$13 million. Greer PD consists of two bureaus- Operations and Support Services and four divisions:

- Administration Division – Responsible for oversight of recruiting, hiring, community outreach, training, police records, school resource officers, public information services, crime analysis, fleet management, and crisis negotiations team.
- Criminal Investigations Division – Responsible for investigating violent crimes, property crimes, economic crimes, sex crimes, property crimes, drug crimes, and other vice-related crimes. This Division is also responsible for victim advocacy services.
- Operational Support Division – Responsible for operations of a Type 1 detention center, a telecommunications center, property and evidence facility, court security, and animal control.
- Uniform Patrol Division – Responsible for responding to all calls for police service in the City of Greer, follow up investigations, proactive problem solving, traffic law enforcement, auto collision investigations, police K9 operations, and community policing.

POLICE LIEUTENANT

The responsibilities are to provide administrative and supervisory law enforcement duties commanding a division of the Police Department. Leading personnel and activities, ensuring uniformity of records, enforcing laws and ordinances, investigating complaints, project management, and budget development.

This position works independently under limited supervision, developing and implementing programs within organizational policies and reports major activities to executive level administrators through periodic meetings and reports.

IDEAL CANDIDATE WILL:

Create an atmosphere of transparency, integrity, and accountability marked by fair and respectful behavior

- Implement a strategic vision focused on long-term advancement strategies aligned with the strategic plan and law enforcement trends
- Demonstrate leadership skills and have the ability to communicate effectively with staff, council and citizens
- Clarify team's involvement in the vision of the City of Greer and inspire a sense of energy and ownership while creating a culture of high performance
- Ability to invest themselves in the community and be a part of the long-term success of the City of Greer





OTHER RESPONSIBILITIES INCLUDE:

Supervises, directs, and evaluates assigned staff, processing employee concerns and problems, directing work, counseling, disciplining, and completing employee performance appraisals.

- Risk mitigation through policy development, policy enforcement and personnel management.
- Coordinates, assigns and reviews work and establishes work schedules; maintains standards; monitors status of work in progress; inspects completed work assignments; answers questions; gives advice and direction as needed.
- Prepares long and short-range department plans, budgets, projects, construction/facilities projects.
- Investigates complaints made by the general public of subjects such as laxity, mistreatment, and misconduct by officers; submits report to Bureau Commander.
- Inspects investigations in order to stay informed of the quality of service being provided and to ensure that officers' duties are being carried out properly.
- Performs general police patrolling duties as required. Coordinates patrol activities associated with special events. Handles payroll and compensation time on a regular basis. Attends staff meetings as needed.
- Receives, reviews, prepares, and/or submits a variety of reports and documents including payroll reports, evaluations, subpoenas, statistics, incident reports, accident reports, supplemental, laboratory analysis reports, and general office correspondence.
- Refers to policy and procedure manuals, codes, regulations, laws, maps, statutes, training manuals, supply catalogs, etc.
- Coordinates and verifies the payroll process and ensures compliance with personnel policies and procedures.
- Interacts and communicates with various groups and individuals, such as the Captains, co-workers, subordinates, other City employees, other law enforcement agency personnel, attorneys, court personnel, victims, witnesses, the general public, and the Police Chief.
- Performs general administrative office work as required, including attending and conducting meetings, reviewing mail, preparing reports and correspondence, entering and retrieving computer data, copying and filing documents, etc.
- Perform duties relating to court obligations including appearing in court as needed.

REQUIRED QUALIFICATIONS

- Requires a Bachelor's degree in Criminal Justice, Police Science or a related major and five (5) years experience in law enforcement at the rank of Sergeant; or any equivalent combination of education, training, and experience.
- Requires Class I Police Officer certification with the South Carolina Criminal Justice Academy.
- Must possess and maintain a valid state driver's license with an acceptable driving history.

COMPENSATION

The salary range is \$74,945 to \$121,412 per year.

City of Greer provides a comprehensive benefits package including:

- Health insurance benefits for medical, prescription, vision, dental insurance (at no cost for employee coverage based on full participation in Wellness Program)
 - City of Greer offers a limited reimbursement for qualified relocation expenses if relocation exceeds 50 miles
 - Paid Life insurance and Long-term disability
 - Vacation and Sick leave
 - Paid holidays
 - Tuition reimbursement
 - Flexible Spending Accounts
 - Employee Assistance Program
 - Defined Benefit Retirement Plan (PEBA)
- Optional short-term disability, additional life insurance,
- Optional insurance coverage - Accident, Critical Illness and Hospital Indemnity



APPLICATION PROCESS

Interested parties should submit:

- Cover letter (including salary requirements)**
- Current resume**
- City of Greer application**

Applications can be found at:

cityofgreersc.gov

Click on "Find Your Career in Greer"

This position will close on October 17, 2025.

If you have any questions or need an alternate format of the application or assistance to participate in the hiring process, please call Alicia Williamson at (864) 848-2174 or hr@cityofgreersc.gov.

The City of Greer is an Equal Opportunity Employer.